



USER MANUAL

OhioRISE

Adding OhioRISE Specialties



**Department of
Medicaid**

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Introduction

This document discusses the steps and functions for listing the OhioRISE (Resilience through Integrated Systems and Excellence) specialties within the provider file in PNM. This program is a specialized managed care program for youth with complex behavioral health and multisystem needs. This document explains how to add OhioRISE to a provider file so that the provider can provide and submit claims for the relevant service(s) to the recipients.

Providers will be required to update their enrollment each time their certification is set to end and add a new specialty record, along with an upload of their newest certificate, in PNM.

OhioRISE Specialty Types

CANS (Child and Adolescent Needs and Strengths) Assessor

Specialty Code - ORC

This will be only **secondary** specialty for the following provider types:

- 01 – Hospital
- 02 – Psychiatric Hospital
- 03 – Psychiatric Residential Treatment Facilities
- 20 – Physician/Osteopath Individual
- 24 – Physician Assistant
- 37 – Social Worker
- 38 – Non-Agency RN or LPN (When dually enrolled as another behavioral health provider type)
- 42 – Psychologist/School Psychologist
- 47 – Clinical Counselor
- 52 – Marriage and Family Therapist
- 54 – Chemical Dependency Counselor
- 65 – Clinical Nurse Specialist Individual
- 72 – Nurse Practitioner Individual
- 96 – Paraprofessionals (QMHS, QMHS+3, or CMS)

*If this specialty is added, a document upload section for an **Ohio CANS Assessor Certification** will appear on the 'Specialties' page, requiring a certificate from the Praed Foundation to document that the individual has a current Ohio CANS assessor certification.

IHBT (Intensive Home Based Treatment)

Specialty Code - 847

This specialty (847) is **secondary** only and can be added to existing provider types listed below:

- 01 – Hospital
- 02 – Psychiatric Hospital
- 84 – Community MH Agency (Ohio Dept of MH Provider)

*If this specialty is added, a document upload section for an **IHBT certification from OMHAS** will appear on the 'Specialties' page, requiring a certificate from the OMHAS to document that the hospital/agency has current IHBT certification from OMHAS (includes IHBT, Multi-Systemic Therapy (MST) and Functional Family Therapy (FFT)).

MRSS – Mobile Response and Stabilization Service

Specialty Code - ORM

This specialty is **secondary** only for the following provider types.

- 01 – Hospital
- 02 – Psychiatric Hospital
- 84 – Community MH Agency (Ohio Dept of MH Provider)
- 95 – Community SUD Agency (OMHAS Certified/Licensed Trmt Program)

*If this specialty is added, a document upload section for a **MRSS certification from OMHAS** will appear on the 'Specialties' page, requiring a certificate from the OMHAS to document that the hospital/agency has current MRSS certification from OMHAS.

OhioRISE Care Management Entity

Specialty Code - ORE

This could be both a (**primary or secondary**) specialty for the below provider type:

- 45 – Waivered Services Organization

This will be only a **secondary** specialty for the following provider types:

- 21 – Professional Med Group
- 50 – Clinic
- 84 – Community MH Agency (Ohio Dept of MH Provider)
- 95 – Community SUD Agency (OMHAS Certified/Licensed Trmt Program)

*If this specialty is added, a document upload section for an **OhioRISE – provider/plan CME contract** will appear on the 'Required Documents' page, requiring the agreement with the OHR plan to document that the organization has a current OhioRISE – provider/plan CME contract.

OhioRISE Waiver Out-of-Home Respite

Specialty Code - ORR

This specialty will be **secondary** only for the following provider types:

- 03 – Psychiatric Residential Treatment Facilities
- 45 – Waivered Services Organization
- 84 – Community Mental Health Agency (Class 1 Residential Facility)
- 89 – Non-State Operated ICF-MR

*If this specialty is added, a document upload section for an **OhioRISE – provider/plan OOH respite contract** will appear on the 'Required Documents' page, requiring an attestation or a copy of the agreement with the OhioRISE plan to document that the facility has a current OhioRISE – provider/plan OOH respite contract.

OhioRISE

OhioRISE BH Respite and OhioRISE Waiver Transitional Services and Supports (TSS)

Specialty Code - OHR

This specialty could be **primary or secondary** for Provider Types: 19, 25, 45

This specialty can only be **secondary** Provider Types: 20, 24, 37, 42, 47, 52, 54, 55, 65, 72, 84, 95

- 19 – Managed Care Organization Panel Provider Only – Individual
- 19 – Managed Care Organization Panel Provider Only – Organization
- 19 – Managed Care Organization Panel Provider Only – Facility
- 19 – Managed Care Organization Panel Provider Only - Group
- 20 – Physician/Osteopath Individual
- 24 – Physician Assistant
- 25 – Non-Agency Personal Care Aide
- 37 – Social Worker
- 42 – Psychologist/School Psychologist
- 45 – Waivered Services Organization
- 47 – Clinical Counselor
- 52 – Marriage and Family Therapist
- 54 – Chemical Dependency Counselor
- 55 – Waivered Services Individual MCO Provider Only
- 65 – Clinical Nurse Specialist Individual
- 72 – Nurse Practitioner Individual
- 84 – Community MH Agency (Ohio Dept of MH Provider)
- 95 – Community SUD Agency (OMHAS Certified/Licensed Trmt Program)

*If this specialty is added, a document upload section for an **OhioRISE – provider/plan BH respite or waiver services contract** will appear on the 'Required Documents' page, requiring an attestation or the agreement to document that the individual has a current OhioRISE – provider/plan BH respite, waiver services contract, and/or TSS services contract.

OhioRISE FMS (Financial Management Services)

Specialty Code – FMS

Note: This specialty is only for internal Users to add

This specialty can be either **primary or secondary** for: 45 – Waivered Services Organization

If it is the **primary specialty**, this specialty can be the **only** specialty for the below provider type:

New provider types 45 with the FMS specialty can only be added by an internal user

Existing provider types 45 that want the FMS specialty can only be added by an Enrollment Specialist adding the specialty for the provider

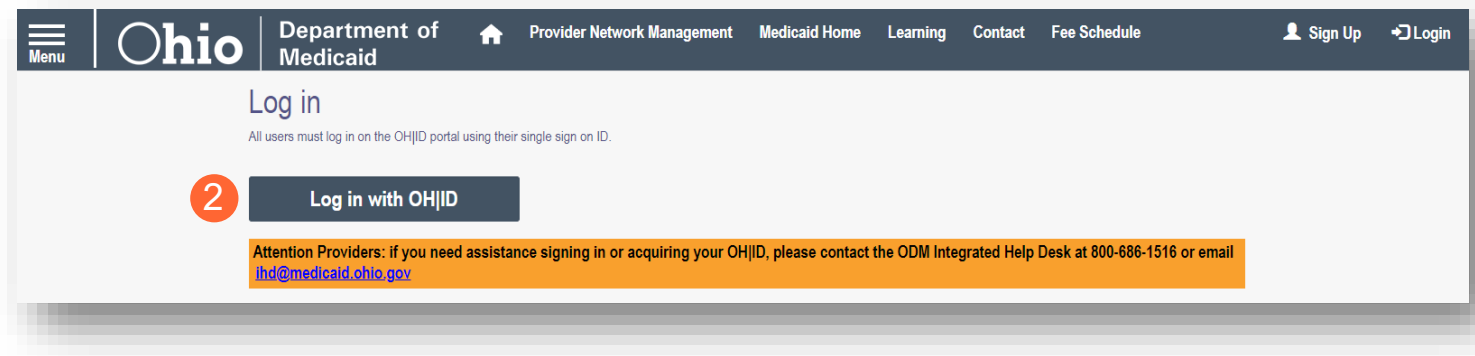
If this specialty is added, a document upload section for an **OhioRISE – provider/plan FMS contract** will appear on the 'Specialties' page, requiring the contract to document the individual has a OhioRISE provider/plan FMS contract.

Initial Login to PNM

In this section of the user guide we will review the initial steps of logging into PNM. All users will log into the PNM system by using IOP (Innovate Ohio Platform).

Step 1: Visit the PNM web address: https://ohpnm.omes.maximus.com/OH_PNM_PROD/Account/Login.aspx.

Step 2: Click **Log in with OH|ID**.



Step 3: The system will prompt you to enter your username and password on the IOP login screen. Once entered, click **Log in**.

- If you have not created an IOP account previously, you can click **Create Account** and follow the steps to create a new account.

Step 4: You will be redirected to the PNM system. Read the Terms of Use and click “Yes, I have read the agreement” to proceed into PNM.

Add OhioRISE Specialties as an Update

OhioRISE specialties can be added to the provider's Medicaid record by completing an update.

Step 1: Once logged into the Homepage/Dashboard, click the hyperlink under Reg ID or Provider to manage the provider's record.

Menu Ohio Department of Medicaid Provider Network Management Medicaid Home Learning Contact Fee Schedule Training Log out												
My Providers		Account Administration										New Provider ?
Reg ID	Provider	Status	Provider Type	NPI	Medicaid ID	Specialty	DD Contract Number	DD Facility Number	Location	Effective Date	Submit Date	Revalidation Due Date
		All				All						
517957	Kyle Aaron	Submitted	30 - Dentist Individual	1821228875	9999878	General Dentistry			43212 - 4706	02/28/2022	08/03/2022	02/28/2027
517964	Madison Aaberg	Approved	69 - Pharmacist	1043873938	0000002	PHARMACIST				04/14/2022	03/09/2022	04/14/2025
1 517965	Test Training	Complete	69 - Pharmacist	1316344583	9999883	PHARMACIST				03/09/2022	03/23/2022	03/23/2026

Step 2: Click the '+' symbol next to Enrollment Actions and choose 'Begin ODM Enrollment Profile Update.'

Manage Application

Enrollment Actions

2 + Enrollment Action Selections:

Programs

+ Program Selections:

Self Service

+ Self Service Selections:

Enrollment Actions

2 - Enrollment Action Selections:
[Begin ODM Enrollment Profile Update](#)
[Add ODA Services](#)
[Edit Key Provider Identifiers](#)
[Request Disenrollment](#)

Step 3: Select the update from the list provided. To add one of the [OhioRISE specialty types](#), click **Update** next to Specialties.

Provider Update - Lets keep your information current !

Please click Update button to update your provider information. Once you have completed all your updates, you will be able to submit your changes from this screen.

Most Common Updates



- [Update](#) Primary Contact Information
- [Update](#) Primary Service Address
- [Update](#) Professional Licenses
- [Update](#) Group, Organizations & Hospital Affiliations
- [Update](#) Required Documents

Identification



- [Update](#) Provider Information

Credentialing Information



- [Update](#) Credentialing Contact
- [Update](#) Professional Liability Insurance

Address Information



- [Update](#) Billing & Payment Address
- [Update](#) Correspondence Address
- [Update](#) Other Service Locations
- [Update](#) 1099 Address
- [Update](#) Home Office Address
- [Update](#) Hospital Address

Licenses and Classifications



- [Update](#) Specialties
- [Update](#) Taxonomies
- [Update](#) CLIA Certifications
- [Update](#) Medicare Number



- [Update](#) MCP Affiliation

Financial Information



- [Update](#) W9 Form

Owner Information



- [Update](#) Owner Information



- [Update](#) Agreements

Licenses and Classifications

3

[Update](#) Specialties

[Update](#) Taxonomies

[Update](#) CLIA Certifications

[Update](#) Medicare Number

Step 4: To add a new specialty, click **Add New**.

Specialties
This is a required section.

Return to Summary

Generate PDF

Submit for Review

Save

Cancel

Primary Specialties are not editable by provider after application submission.

Specialty	Primary	Start Date	End Date	Enroll Status		
001 General Hospital	Yes	01/01/2005	12/31/2299	ACTIVE		

4

Add New

History

Step 5: From the drop-down list, select the [OhioRISE specialty type](#) you wish to add.

Specialties
This is a required section.

Save

Cancel

Primary Specialties are not editable by provider after application submission.

Specialty	Primary	Start Date	End Date	Enroll Status		
001 General Hospital	Yes	01/01/2005	12/31/2299	ACTIVE		

Add New

History

5

Specialty*

Start Date*

End Date

003 - Cancer Hospital

ORC - CANS ASSESSOR

005 - Childrens Hospital

007 - Distinct Part Psychiatric Unit

760 - DME Supplier

822 - Fixed-Wing Air Ambulance

001 - General Hospital

821 - Ground Ambulance

847 - IHBT

008 - Level 2 Nursery

009 - Level 3 Nursery

002 - LTACH (Long Term Care Acute Hospital)

006 - Major Teaching Hospital

ORM - MRSS - MOBILE RESPONSES AND STABILIZATION

480 - ODA WAIVER

OHR - OHIORISE

ORE - OHIORISE CARE MANAGEMENT ENTITY

761 - ORCB Licensed DME Supplier

762 - Orthotics and Prosthetics

Step 6: Once the specialty has been added, click **Save**.

Note: The Start Date will default to the date that the specialty is being added. This date will be updated by an Enrollment Specialist during the review process.

Specialties
This is a required section.

6 Save Cancel

Primary Specialties are not editable by provider after application submission.

Specialty	Primary	Start Date	End Date	Enroll Status		
001 General Hospital	Yes	01/01/2005	12/31/2299	ACTIVE		

Add New
History

Specialty* ORE - OHIORISE CARE MANAGEMENT ENTITY
Start Date* 5/25/2022
End Date 12/31/2299

Step 7: The added specialty will show in the table. Review the table to ensure the specialties are accurately captured.

- To add additional specialties, click **Add New (A)** and repeat the process above.

Specialties
This is a required section.

Save Cancel

Primary Specialties are not editable by provider after application submission.

Specialty	Primary	Start Date	End Date	Enroll Status		
001 General Hospital	Yes	01/01/2005	12/31/2299	ACTIVE		
7 ORE OHIORISE CARE MANAGEMENT ENTITY	No	05/25/2022	12/31/2299	INACTIVE		

A Add New
History

Note: All OhioRISE specialties added will require a document upload prior to submission (B).

Check both the Specialties and Required Documents pages to ensure that the proper document is uploaded for the specialty.

Step 8: To upload a document, click **Browse**.

Specialties

This is a required section.

Primary Specialties are not editable by provider after application submission.

Specialty	Primary	Start Date	End Date	Enroll Status		
001 General Hospital	Yes	01/01/2005	12/31/2299	ACTIVE		
ORE OHIORISE CARE MANAGEMENT ENTITY	No	05/25/2022	12/31/2299	INACTIVE		
ORC CANS ASSESSOR	No	05/25/2022	12/31/2299	INACTIVE		

Required Document

Ohio CANS Assessor Certification

Required Documents

This is a required section.

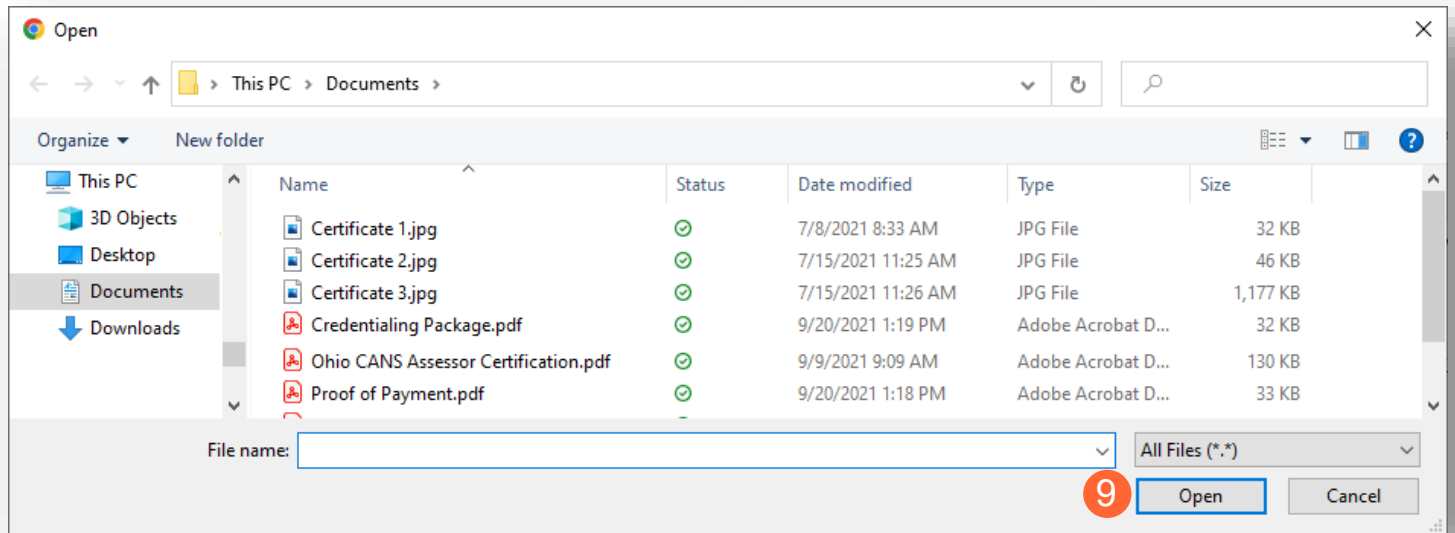
If you have additional documentation to provide that were not available for upload on other pages, upload those here. You may upload multiple documents and you will be able to view and delete documents after uploading.

You may also mail in additional documentation, which may result in a delay to process your application.
Mailing Address:
Ohio Department of Medicaid
Provider Enrollment Unit
PO Box 1461
Columbus, OH 43216-1461

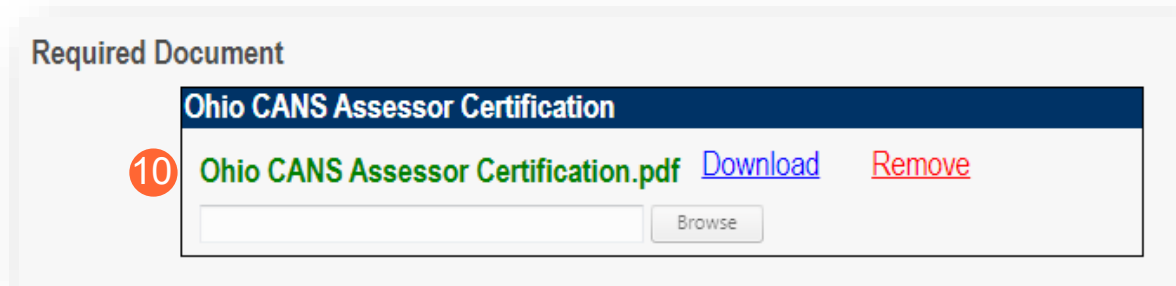
Required Document

OhioRISE -provider/plan CME contract

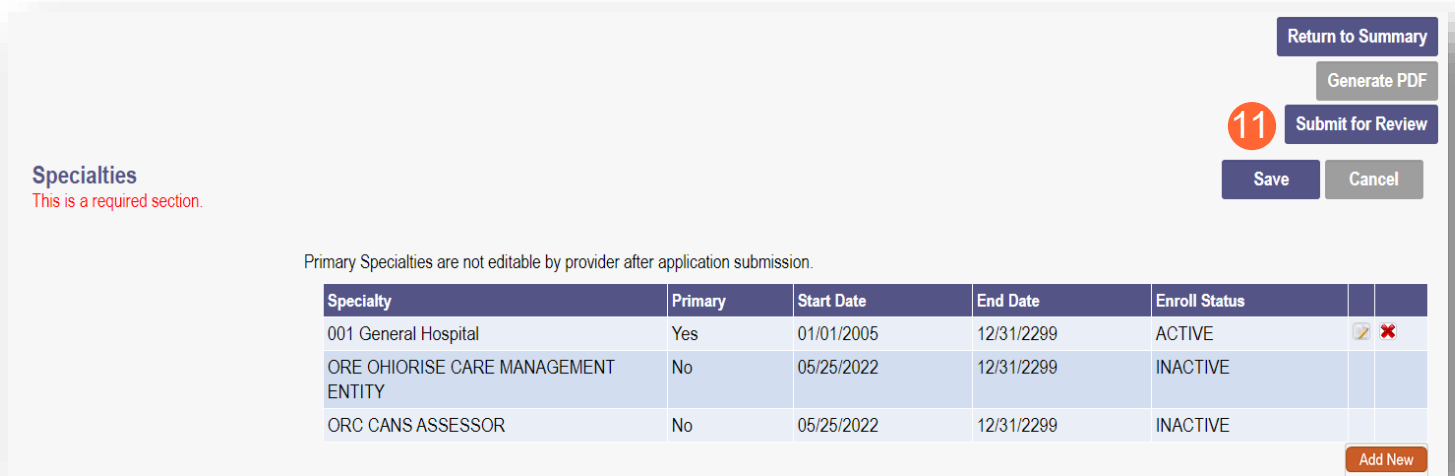
Step 9: Select the document on your computer and click **Open**.



Step 10: The uploaded document name will appear in green text, allowing you to confirm the upload.



Step 11: When all updates have been completed, click **Submit for Review**.



Note: If you need more time to complete updates or locate documents to upload prior to submitting, you can save your progress and return to the update panel to complete at a later time. However, if updates are not complete within 10 days of initiating the update process, the progress will be lost and you will need to start the process over

To access an 'in progress' update, follow Steps 1 and 2 above and then click 'Continue ODM Enrollment Profile Update' (A).

Enrollment Actions

A

Enrollment Action Selections:

[Continue ODM Enrollment Profile Update](#)

[Cancel Update Registration](#)

[Edit Key Provider Identifiers](#)

Step 12: A pop-up window displays informing of the updates made on the file. Click **OK** to proceed.

You have modified the following sections in your application. Click "Ok" to complete your submission. Click "Cancel" to review your application prior to submission.

Specialties

12

OK

Cancel

Step 13: A submission confirmation message displays informing that the file has been successfully submitted. Click **Return to Home Page** to return to the Provider Dashboard.

Submission Confirmation

You have successfully submitted your application to the Medicaid Program.
Please allow at least 10 days for processing before attempting to submit any changes.

13

[Return to Home Page](#)

Add OhioRISE Specialties during Revalidation

OhioRISE specialties can be added to the provider's Medicaid record during the Revalidation process.

Step 1: Once logged into the Homepage/Dashboard, click the hyperlink under Reg ID or Provider to manage the provider's Medicaid record.

Menu Ohio Department of Medicaid Provider Network Management Medicaid Home Learning Contact Fee Schedule Training Log out													
My Providers		Account Administration										New Provider ?	
Reg ID	Provider	Status	Provider Type	NPI	Medicaid ID	Specialty	DD Contract Number	DD Facility Number	Location	Effective Date	Submit Date	Revalidation Due Date	
517957	Kyle Aaron	Submitted	30 - Dentist Individual	1821228875	9999878	General Dentistry			43212 - 4706	02/28/2022	08/03/2022	02/28/2027	
517964	Madison Aaberg	Approved	69 - Pharmacist	1043873938	0000002	PHARMACIST				04/14/2022	03/09/2022	04/14/2025	
1 517965	Test Training	Complete	69 - Pharmacist	1316344583	9999883	PHARMACIST				03/09/2022	03/23/2022	03/23/2026	

Step 2: Click the '+' symbol next to Enrollment Actions and choose 'Begin Revalidation.'

Manage Application

Enrollment Actions



Enrollment Action Selections:

Programs



Program Selections:

Self Service



Self Service Selections:

Enrollment Actions



Enrollment Action Selections:

[Begin Revalidation](#)
[Edit Key Provider Identifiers](#)
[Request Disenrollment](#)

Step 3: During the Revalidation process, all pages are confirmed or updated. OhioRISE specialties can be added on the Specialties page.

Specialties
This is a required section.

Save

Cancel

Previous

Next

3

Primary Specialties are not editable by provider after application submission.

Specialty	Primary	Start Date	End Date	Enroll Status		
001 General Hospital	Yes	03/14/2022	12/31/2299	ACTIVE		
006 Major Teaching Hospital	No	03/14/2022	12/31/2299	ACTIVE		

Add New

Step 4: To add a new specialty, click **Add New**.

Specialties
This is a required section.

Return to Summary

Generate PDF

Submit for Review

Save

Cancel

4

Primary Specialties are not editable by provider after application submission.

Specialty	Primary	Start Date	End Date	Enroll Status		
001 General Hospital	Yes	01/01/2005	12/31/2299	ACTIVE		

Add New

History

Step 5: From the drop-down list, select the [OhioRISE specialty type](#) you wish to add.

Specialties
This is a required section.

Primary Specialties are not editable by provider after application submission.

Specialty	Primary	Start Date	End Date	Enroll Status	
001 General Hospital	Yes	01/01/2005	12/31/2299	ACTIVE	

5 Specialty*

Start Date*

End Date

- 003 - Cancer Hospital
- ORC - CANS ASSESSOR
- 005 - Childrens Hospital
- 007 - Distinct Part Psychiatric Unit
- 760 - DME Supplier
- 822 - Fixed-Wing Air Ambulance
- 001 - General Hospital
- 821 - Ground Ambulance
- 847 - IHBT
- 008 - Level 2 Nursery
- 009 - Level 3 Nursery
- 002 - LTACH (Long Term Care Acute Hospital)
- 006 - Major Teaching Hospital
- ORM - MRSS - MOBILE RESPONSES AND STABILIZATION
- 480 - ODA WAIVER
- OHR - OHIORISE
- ORE - OHIORISE CARE MANAGEMENT ENTITY
- 761 - ORCB Licensed DME Supplier
- 762 - Orthotics and Prosthetics

Step 6: Once the specialty has been added, click **Save**.

Note: The Start Date will default to the date that the specialty is being added. This date will be updated by an Enrollment Specialist during the review process.

Specialties
This is a required section.

Primary Specialties are not editable by provider after application submission.

Specialty	Primary	Start Date	End Date	Enroll Status	
001 General Hospital	Yes	01/01/2005	12/31/2299	ACTIVE	

Specialty* ORE - OHIORISE CARE MANAGEMENT ENTITY

Start Date* 5/25/2022

End Date 12/31/2299

Step 7: The added specialty will show in the table. Review the table to ensure the specialties are accurately captured.

- To add additional specialties, click **Add New (A)** and repeat the process above.

Specialties

This is a required section.

Save

Cancel

Primary Specialties are not editable by provider after application submission.

Specialty	Primary	Start Date	End Date	Enroll Status		
001 General Hospital	Yes	01/01/2005	12/31/2299	ACTIVE		
7 ORE OHIORISE CARE MANAGEMENT ENTITY	No	05/25/2022	12/31/2299	INACTIVE		

A

Add New

History

Note: All OhioRISE specialties added will require a document upload (B).

Add any documents required on the Specialties page. As you work through the Revalidation process, review the Required Document page to see if any certifications related to the OhioRISE specialty need to be uploaded on that page.

Step 8: To upload a document, click **Browse**.

Specialties

This is a required section.

Save

Cancel

Primary Specialties are not editable by provider after application submission.

Specialty	Primary	Start Date	End Date	Enroll Status		
001 General Hospital	Yes	01/01/2005	12/31/2299	ACTIVE		
ORE OHIORISE CARE MANAGEMENT ENTITY	No	05/25/2022	12/31/2299	INACTIVE		
ORC CANS ASSESSOR	No	05/25/2022	12/31/2299	INACTIVE		

Add New

History



Required Document

Ohio CANS Assessor Certification

B

Browse

8

Required Documents

This is a required section.

Save

Cancel

If you have additional documentation to provide that were not available for upload on other pages, upload those here. You may upload multiple documents and you will be able to view and delete documents after uploading.

You may also mail in additional documentation, which may result in a delay to process your application.

Mailing Address:
Ohio Department of Medicaid
Provider Enrollment Unit
PO Box 1461
Columbus, OH 43216-1461



Required Document

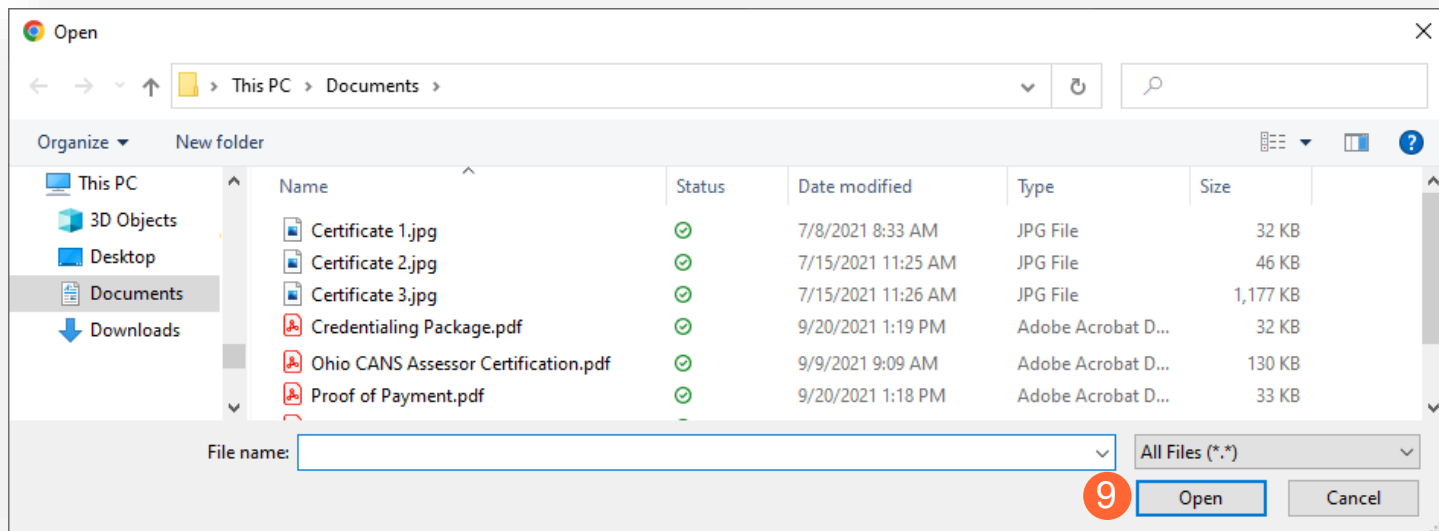
OhioRISE -provider/plan CME contract

B

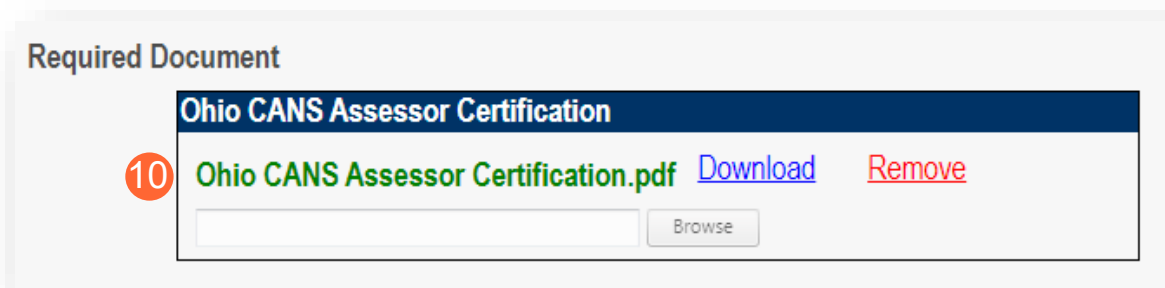
Browse

8

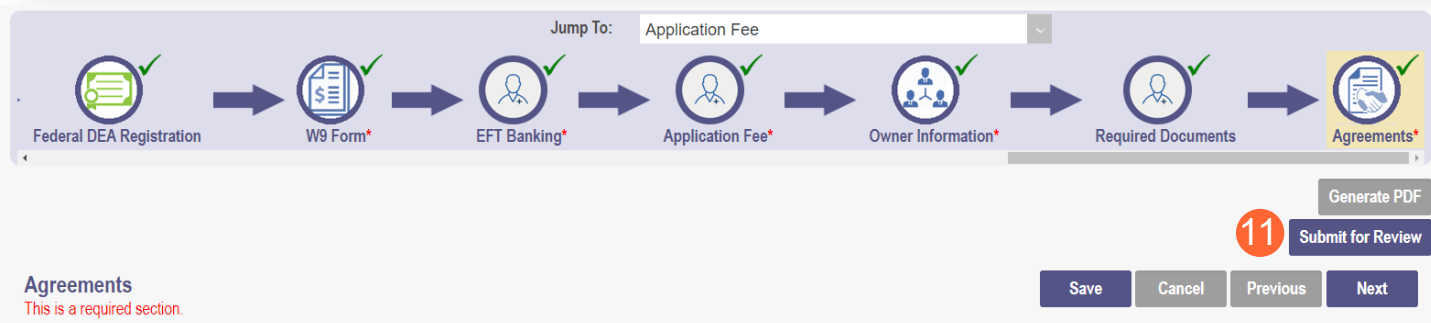
Step 9: Select the document on your computer and click **Open**.



Step 10: The uploaded document name will appear in green text, allowing you to confirm the upload.



Step 11: When all pages have been confirmed or updated, complete the Revalidation process by clicking **Submit for Review**.



Note: If you need more time to complete the revalidation or locate documents to upload prior to submitting, you can save your progress and return to the revalidation panel to complete at a later time.

To access an 'in progress' revalidation, follow Steps 1 and 2 above and then click 'Continue Revalidation' (A).

Enrollment Actions

A

Enrollment Action Selections:

[Continue Revalidation](#)

[Edit Key Provider Identifiers](#)

Step 12: A submission confirmation message displays informing that the file has been successfully submitted. Click **Return to Home Page** to return to the Provider Dashboard.

Submission Confirmation

You have successfully submitted your application to the Medicaid Program.
Please allow at least 10 days for processing before attempting to submit any changes.

12

[Return to Home Page](#)

Add OhioRISE Specialties during a New Enrollment

Some OhioRISE specialties may be added as a primary specialty during provider initial application for enrollment. There is also the ability to add OhioRISE specialties as secondary specialties during this process. To review the steps of completing a new enrollment, please review the provider User Guides.

Step 1: During the process of completing pages of the new enrollment application, the Specialties page will appear. To add a new specialty, click **Add New**.

Specialties

This is a required section.

[Save](#)[Cancel](#)[Previous](#)[Next](#)

Primary Specialties are not editable by provider after application submission.

No records found

1[Add New](#)

Step 2: From the drop-down list, select the [OhioRISE specialty type](#) you wish to add.

Step 3: Once the specialty has been added, click **Save**.

Specialties

This is a required section.

3[Save](#)[Cancel](#)[Previous](#)[Next](#)

Primary Specialties are not editable by provider after application submission.

No records found

[Add New](#)

☒ Designate a Primary Specialty .

Designate a Primary Specialty and save first before secondary specialties can be entered.

2

Specialty*

Start Date*

End Date

ORC - CANS ASSESSOR
OHR - OHIORISE

Step 4: The added specialty will show in the table. Review the table to ensure the specialty is accurately captured.

Specialties
This is a required section.

Save Cancel Previous Next

Primary Specialties are not editable by provider after application submission.



4

Specialty	Primary	Start Date	End Date	Enroll Status		
OHR OHIORISE	No	08/02/2022	12/31/2299	INACTIVE		

Add New
History

Note: All OhioRISE specialties added will require a document upload (B).

Check both the Specialties and Required Documents pages to ensure that the proper document is uploaded for the specialty.

Step 5: To upload a document, click **Browse**.

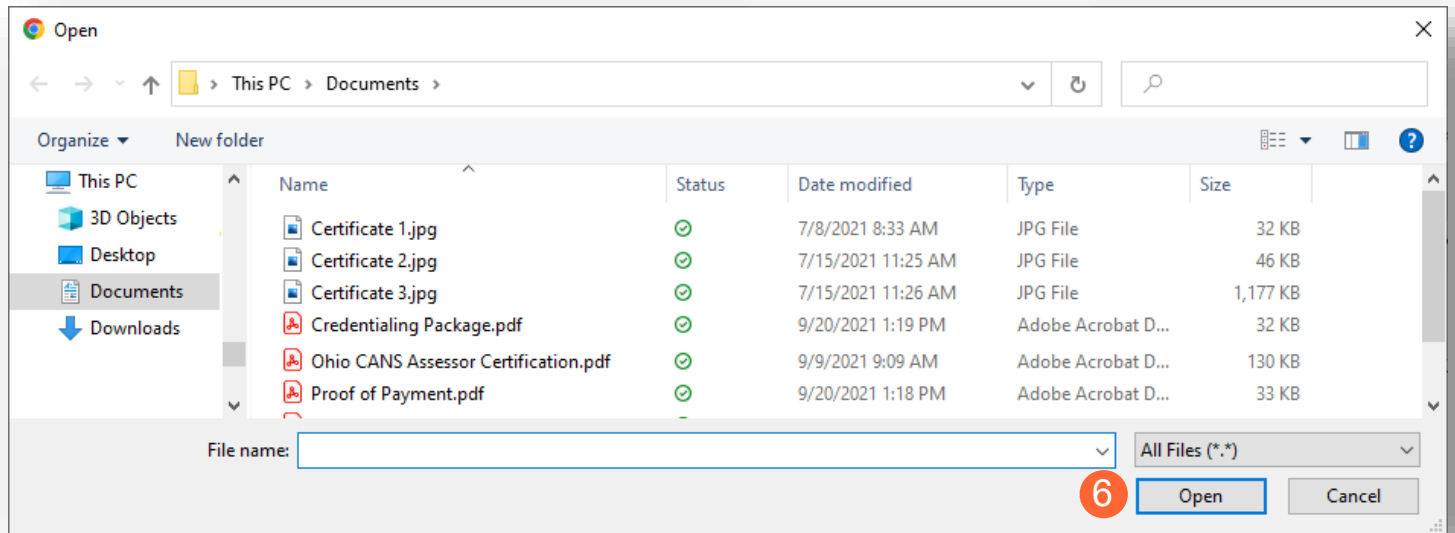
Required Document

B

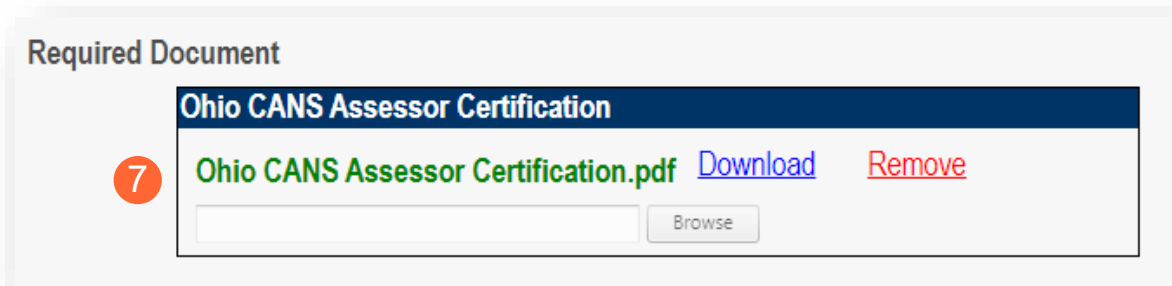
OhioRISE - Provider/Plan BH Respite or Waiver Services Contract

Browse
5

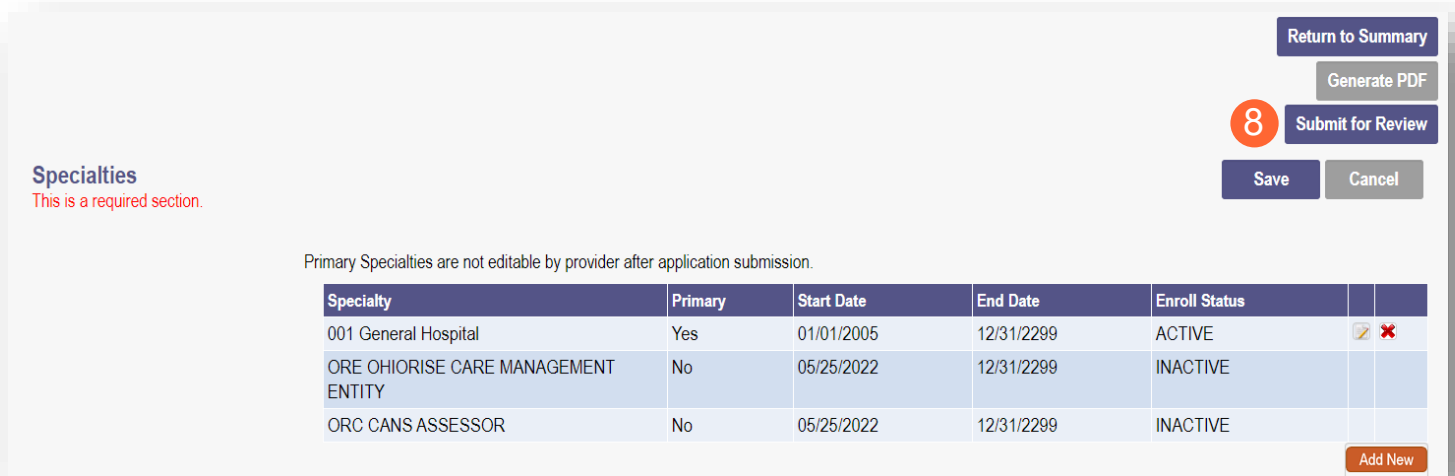
Step 6: Select the document on your computer and click **Open**.



Step 7: The uploaded document name will appear in green text, allowing you to confirm the upload.



Step 8: When the application has been completed, click **Submit for Review**.



Step 9: A submission confirmation message displays informing that the file has been successfully submitted. Click **Return to Home Page** to return to the Provider Dashboard.

