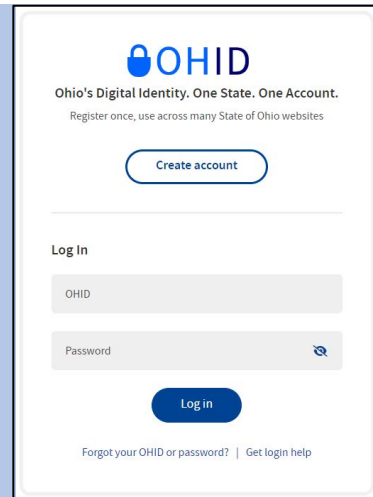


Quick Reference Guide: Creating OH|ID Account for PNM

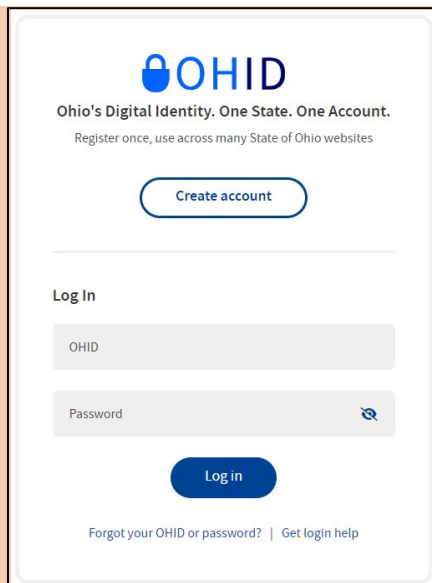
Steps:

1

Access the OH|ID login page for the InnovateOhio Platform by accessing this link:
<https://ohid.ohio.gov/wps/portal/gov/ohid/login/>.



2



On the OH|ID page, click **Create Account**.

3

Complete the 6-step account creation process, including the Email Verification step, where an email with a PIN will be sent to the email address listed.

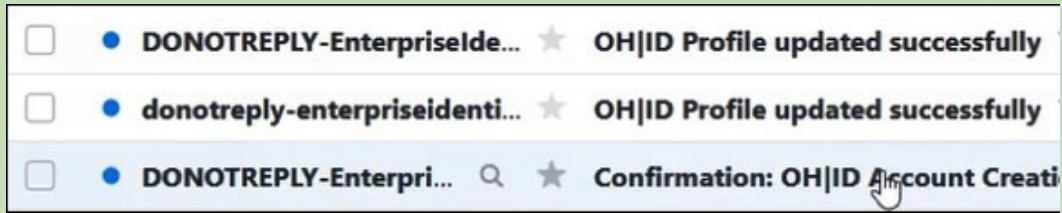
Create OH|ID Account

- 1 Email Verification
- 2 Personal Info
- 3 Pick a Username
- 4 Create Password
- 5 Account Recovery
- 6 Terms & Conditions

Quick Reference Guide: Creating OH|ID Account for PNM

Steps:

4



Continually check the email listed on the account creation page for email updates and PIN numbers to verify your identity.

5

A screenshot of a 'User Profile' form. The title is 'User Profile'. Below it is the question 'What type of Provider Account do you need to create?'. There are four radio button options: 'Provider Administrator', 'Provider Agent', 'CEO Certified (DODD)', and 'Secondary User (DODD)'. At the bottom right of the form are two buttons: 'Save' and 'Cancel'.

Select the appropriate option and click **Save**.

You should be automatically directed back to the PNM system.

During your first-time (initial) login to PNM, you will be asked for what type of Provider Account (role) you need to create for PNM.

- Provider Administrator: An overseer of a Medicaid record possessing the greatest access to the record and the ability to grant access to other users.
- Provider Agent: A role where duties can be completed based on Administrator assignment.
- CEO Certified (DODD): DODD-specific role, like the duties/access of an Administrator.
- Secondary User (DODD): DODD-specific role, like the duties/access of an Agent.