

Quick Reference Guide: Accessing Remittance Advice

Steps:

1

Access the file in your dashboard for which you want to view Remittance Advice.

Click on the Reg ID or Provider Name hyperlink.

My Providers

Account Administration

New Provider ?

Reg ID	Provider	Status	Provider Type	NPI	Medicaid ID	Specialty	DD Contract Number	DD Facility Number	Location	Effective Date	Submit Date	Revalidation Due Date
517946	Training Medical Group	Complete	21 - Professional Medical Group	1245585009	9999876	Professional Medical Group				02/09/22	01/24/23	02/09/27
517950	Michael Trainer	Complete	19 - MANAGED CARE ORGANIZATIC PANEL PROVIDER ONLY	1174945125	9999877	MCO Provider Only (Managed Care Organization Provi			43212 - 4706	02/22/22	02/16/22	02/16/27
517957	Kyle Aaron	Complete	30 - Dentist Individual	1821228875	9999878	General Dentistry			43212 - 4706	02/28/22	08/03/22	02/28/27

2

Under the Manage Application section, click the '+' symbol to expand the Self Service Selections.

Manage Application

Enrollment Actions



Enrollment Action Selections:

Programs



Program Selections:

Self Service



Self Service Selections:

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Self Service



Self Service Selections:

[View Provider File](#)

[Provider Correspondence](#)

[Remittance Advice](#)

[Recipient Eligibility](#)

[Claims](#)

[Prior Authorization](#)

[Cost Reports and Rate Setting](#)

[Hospice](#)

[Provider Financial Self Services](#)

[Payment Innovation Reports](#)

[Attachments](#)

Within the Self Service Selections, click on the **Remittance Advice** hyperlink.

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Steps:

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* REMITTANCE ADVICE SEARCH

* Payer

RA Number①

Report Run Date From: ①

To Date①

Search

Clear

Max Records 10 ▾

Select a Payer from the drop-down menu:

- Ohio Department of Medicaid
- AmeriHealth Caritas Ohio, Inc
- Anthem Blue Cross and Blue Shield
- Aetna Better Health of Ohio
- Buckeye Community Health Plan
- Humana Health Plan of Ohio, Inc
- Molina Healthcare of Ohio, Inc
- UnitedHealthcare Community Plan of Ohio, Inc.

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* REMITTANCE ADVICE SEARCH

* Payer

RA Number①

Report Run Date From: ①

To Date①

Search

Clear

Max Records 10 ▾

- Enter the Remittance Advice (RA) number, if available.
- Enter a Report Run Date From.
- Enter a Report To Date.
- Click **Search**.

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REMITTANCE ADVICE SEARCH RESULT

RA Search Results

RA Number	Report Run Date ▼	
123456780	4/8/2022 12:00:00 AM	Download Report

- Search results appear at the bottom of the page.
- Click **Download Report** to open a copy of the RA report.
 - Note: The PDF copy of the report will download to the designated download folder for your browser.
- Once downloaded, open the document.



RA_001.pdf

