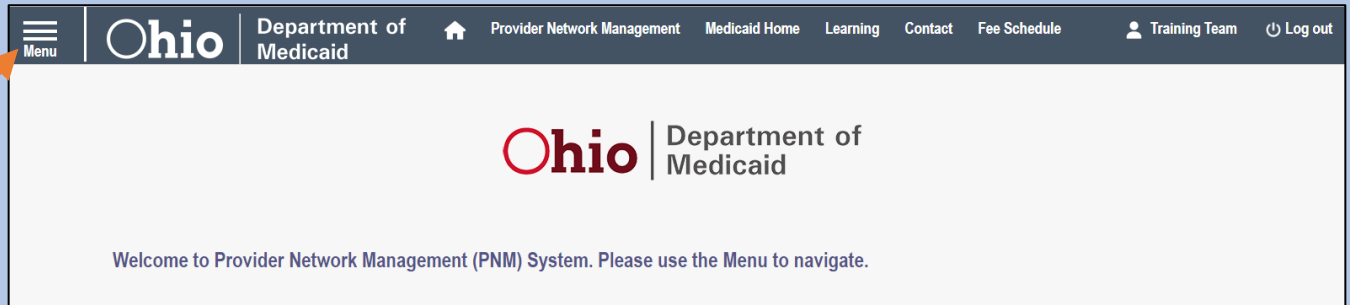


Quick Reference Guide: Accessing Recipient Eligibility

Steps:

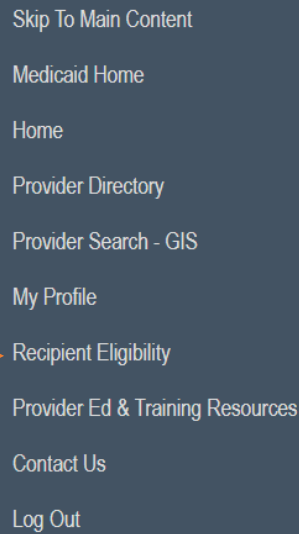
1



Once logged into PNM, click the 'Menu' icon in the top-left corner of the homepage.

2

From the menu options displayed, select 'Recipient Eligibility.'



3

Medicaid Billing Number	<input type="text"/>	Birth Date	<input type="text"/>
SSN	<input type="text"/>	DOS Date Format	MM/DD/YYYY
Procedure Code	<input type="text"/>	From DOS	05/04/2023
		To DOS	05/04/2023

PNM will redirect outside of the PNM system to the Medicaid Information Technology System (MITS) portal.

Quick Reference Guide: Accessing Recipient Eligibility

Steps:

4

Enter ONE of the following criteria:

- Medicaid Billing Number *OR*
- Social Security Number (SSN)

Enter the following for the search:

- Date of Birth
- From Date of Service (DOS)
- To Date of Service (DOS)
- Procedure Code (*entered to see 'Service Limitation' information display in the eligibility search results*)

Ohio Department of Medicaid

Welcome, ADMIN UAT A (R102.0) Thursday 05/04/2023 3:33:39 PM

Eligibility

eligibility search

Eligibility Verification Request

Medicaid Billing Number Birth Date

SSN DOS Date Format MM/DD/YYYY

Procedure Code From DOS 05/04/2023 To DOS 05/04/2023

search clear

*This information is only valid for 'from date' to end of the month searched.

5

Ohio Department of Medicaid

Welcome, ADMIN UAT A (R102.0) Thursday 05/04/2023 3:33:39 PM

Eligibility

eligibility search

Eligibility Verification Request

Medicaid Billing Number Birth Date

SSN DOS Date Format MM/DD/YYYY

Procedure Code From DOS 05/04/2023 To DOS 05/04/2023

search clear

*This information is only valid for 'from date' to end of the month searched.

Once details have been entered, click **search**.

Search results will display at the bottom of the screen.

To start a new search, click **clear** and repeat Steps 4 & 5.